

Friends of Paraguay Meeting Notes
January 21, 2007 - 2:00 pm
6203 Cloud Drive, Springfield, VA 22150

Meeting Participants: Janice Davis, Anita Friedman, Pat Gregerson, Mary Beth Majka, Julie and Kent Buckley-Ess.

Financial Report: Janice handed out the Friends of Paraguay (FOP) 2006 Financial Report, dated 12/31/06. (See attached report.) Our year-end balance is \$4,232.37. Expected upcoming expenses include National Peace Corps Association (NPCA) affiliation dues of approximately \$400.00 and post office fees of \$100.00.

NPCA Reaffiliation: Janice pointed out that FOP received \$1,147.50 in rebates from the NPCA in 2006. Considering that FOP had no membership drive in 2006, that was a substantial portion of our income. There is a step-by-step online reaffiliation package that FOP needs to fill out by March 1, 2007. Sources of information to complete the package include minutes, financial reports, Janice Davis, and Jim Feaster.

Assigned to: Mark Lopes. Janice will give him the packet of information.

FOP Projects in Paraguay – 40th: Mark Hathaway has been forwarded all inquiries regarding scheduling/coordinating 40th activities with Peace Corps Paraguay. Only about 8 – 10 responses were received to the online survey.

To commemorate the 40th year of Peace Corps service in Paraguay, FOP hopes to support development projects that honor the continued service of volunteers and staff to Paraguay. To raise funds for these projects, the winter edition of e-Ñanduti will feature 4 projects that FOP members may want to support through financial donations. The 4 projects are: the Andrea Ritz Clinics, the Clyde E. Bay Foundation, the artisan's cooperative in Arazape, and the Women's Empowerment Fund. (Kent is still working with Tony Dacak and Pedro Sosa to make a final determination on the Arazape project.) Information that Julie, Kent, and Janice have received on the projects will be forwarded to Jenn for editing and formatting for inclusion in the winter newsletter. The Women's Empowerment Fund and the Clyde E. Bay Foundation can accept donations directly. FOP will have to accept funds for the Andrea Ritz Clinics and the Arazape project.

Assigned to: Jenn. Edit so that the project descriptions are reasonably comparable.

e-Ñanduti: In addition to the articles on the PC Paraguay 40th anniversary projects, Janice will forward Jenn other materials for inclusion, including a request from John Coyne for the *Letters Home from the Peace Corps* 50th anniversary project, and a financial report. Anita will collect information for the *Radio So'o* column and forward it to Janice. The newsletter should be ready for distribution by the end of February.

Assigned to: Jenn. Compile and edit articles for winter edition of e-Ñanduti.
Janice. Work with Jenn on electronic newsletter template.

Julie. Write Introduction to 40th Anniversary piece.
Kent. Write Membership piece.
Anita. Compile *Radio So'o*.

Membership: The FOP website membership form must be updated for 2007 and link to the NPCA website. The FOP tax id number will be included. People can pay their dues via Network for Good or via a check.

Janice will prepare a flyer with the FOP membership and website information to include in the Close of Service (COS) packets. Anita will work with a contact in Paraguay to ensure that the flyers are included in the COS packets.

Assigned to: Pat and Pablo. Update membership form and link to NPCA site.
Mary Beth. Why Network for Good is the preferred donation mechanism.
Janice and Anita. Prepare and send flyer to Paraguay for COS.

FOP Website: Pat has updated and created several new pages on the website. Suggestions were made to include a link to the Peace Corps information site for prospective volunteers to Paraguay. The site should be updated to include meeting minutes and information about the picnic.

Assigned to: Pat. Update links.
Julie and Janice. Send copies of minutes to Pat.

FOP e-mail: Jeanne Bell has been doing a great job answering and forwarding mail from the website administration accounts and should be commended.

Assigned to: Julie. Write thank you note to Jeanne.

Happy Hour/Speaker Events: No activities will be planned until the spring.

San Juan Picnic: Pat has reserved the same shelter as last year for Sunday, June 24, 2007. The shelter is reserved from 7:30 am – 3:30 pm. The picnic will run from 11:30 am – 1:30 pm. Āepytyvo will be asked if they would like to run the picnic under the same conditions as last year.

Assigned to: Kent will check with Vicente Aquino.

Future FOP Meetings: In March and May, FOP will try substituting Monday evening meetings for the usual Sunday afternoon meetings to see if attendance and participation increases. The meetings will begin at 6:30 pm and be held in DC. Anita Friedman has offered the use of Latin American Youth Center facilities in Columbia Heights for the March meeting. The meeting will be held on either Monday, March 5th or 12th.

Assigned to: Jenn and Mark. Is Peace Corps or AID office space available for Monday, March 5th or 12th at 6:30 pm? If space is not available at either office by the February conference call, we will meet at the Latin American Youth Center.

Other: The group decided to table until the March meeting a discussion on whether a joint 40th celebration should be proposed to the Paraguayan Embassy in DC.

**Friends of Paraguay
2006 Financial Report
12/31/06**

Cash Balance Start CY 2006

8,863.43

Income	Totals
Membership	2,032.50
Network for Good	390.00
NPCA Rebates	1,147.50
FOP membership	495.00
Project Donations	1,530.00
General Projects Fund	5.00
Andrea Ritz Fund	25.00
Girls Scholarship Fund	1,000.00
Bike4BAAPA	500.00
Nepytyvo	0.00
Other	0.00
San Juan Fiesta	0.00
Subtotal Income	3,562.50
Expenses	Totals
Administrative	1,900.56
Network for Good fee	26.70
Website hosting	125.30
Mail/PO Box	346.82
Bank Fees	0.00
Campaigner.com	175.00
NPCA Affiliation Fee	400.00
Non-Profit fees	105.00
Picnic/Reception	720.74
Supplies	1.00
Project Support	6,293.00
Bank Fees	43.00
Women's Scholarship	0.00
Andrea Ritz Clinic	250.00
Altervida	5,000.00
Bike4BAAPA	1,000.00
Subtotal Expenses	8,193.56
Balance 12/31/06	4,232.37